

**Veterans For Veterans of Archuleta County  
Bylaws - revised 6 January 2025**

**Article I – Name, Purpose and Mission**

- Section 1: **Name** – Veterans for Veterans of Archuleta County (aka V4V)
- Section 2: **Purpose** – V4V is organized exclusively for the charitable service of veterans in Southwest Colorado. The organization provides financial assistance and advocates for veterans through the VA, as well as political outreach as necessary. Weekly meetings provide encouragement, support, education and fellowship, where honor is paid to the memories of veterans who have given the ultimate sacrifice.
- Section 3: **Mission** – V4V is a partnership of veterans and their families working within the community, in order to improve independence, physical and mental wellness, and the overall dignity of the veterans of Southwest Colorado.

**Article II – Membership**

- Section 1: Membership shall consist of veterans of the Armed forces of the United States of America. Members may participate in meetings, activities and fund raisers, but must be in good standing in order to vote on specific issues. Active military are always welcome at weekly meetings.
- Section 2: Associate members (non-veterans) are welcome and have the same voting rights as veterans, provided they are in good standing.
- Section 3: “Good Standing” is defined as being current on annual dues. (\$10 annually or \$100 lifetime)

**Article III – Meetings**

- Section 1: Annual Meeting: Shall take place in January. Date, time and place will be determined by the Board of Directors.
- Section 2: Special Meetings: may be called by the President of the BOD, or another Board Member. Special meetings must be confirmed by the BOD.
- Section 3: Notice of any change to meeting date, time or place shall be provided to voting members via email, text, phone call, postal service or announcement two (2) weeks in advance of change.

**Article IV – Board of Directors (BOD)**

- Section 1: Role, Size and Compensation: The role of the BOD is to implement overall policy and direction for V4V. The BOD shall delegate responsibility for day-to-day operations. The BOD shall consist of up to eight (8) members. A maximum of three (3) associate members may sit on the BOD. The BOD shall receive NO compensation other than the reimbursement of reasonable expenses.
- Section 2: The BOD shall meet on the first and third Mondays of each month at an agreed upon time and place.

- Section 3: Board Election: Nominations for new board members shall occur annually. **First** Regular Weekly meeting in December - Nominations. **Second** Regular meeting – election by general vote. **First** Regular meeting January - BOD appoints officers
- Section 4: Terms: All board members shall serve two (2) year terms but are eligible for re-election.
- Section 5: Quorum: Consisting of at least 50% of board members present before any BOD business can transpire.
- Section 6: Notice: BOD meeting shall be announced one (1) week prior.
- Section 7: Executive Committee: shall consist of President, Vice President, Secretary and Treasurer.

President: shall convene and preside over all BOD meetings. In the President’s absence, duties shall fall to the Vice President, Secretary or Treasurer in that order. President shall advise the presiding member of agenda.

Vice President: shall chair committees on special subjects as designated by the President.

Secretary: shall keep record of board approved minutes at BOD meetings, send out meeting announcements, distribute copies of minutes and agenda to board members prior to upcoming meeting, make sure that minutes are posted to public website, and assure that minutes are kept on file for up to 3 years.

Treasurer: shall make a financial report at each BOD and regular meeting. Shall chair finance committee, assist in preparation of annual budget, help develop fundraising plans and make financial information available to BOD and public upon written request. Shall organize necessary information in preparation for audit (every 3 years). Record keeping will be accomplished by generally accepted accounting procedures.

- Section 8: Vacancies: vacancies that occur within a term will be filled by the President nominating a remaining board member to serve out the term in an interim capacity. This nomination is contingent upon approval by BOD.
- Section 9: Resignation, Termination, Absences: Resignation from the BOD must be in writing and received by the Secretary. A board member shall be terminated if three (3) unexcused absences occur in a calendar year. A board member can be terminated for other reasons such as “conduct unbecoming”. Any termination will require a majority vote from remaining board members.
- Section 10: Special Meetings: shall be called by the President or 50% of the board. The Secretary shall notify BOD of any special meeting via email, text, telephone or postal service at least two (2) weeks prior. Email may be used if date/time stamp is clearly written within the notice.

#### **Article V - Committees**

- Section 1: Committees: the BOD may create committees as needed. Board President appoints all committee chairs.

Section 2: Finance Committee: The Treasurer is the chair, and includes two (2) other board members. Responsible for developing and reviewing fiscal procedures, a fundraising plan, and the annual budget and preparations for state audit. The BOD must approve the budget and all expenditures must be within the budget. The budget must be presented at the Annual Meeting for approval by all members of good standing. All budget changes must be approved by the BOD or the Executive Committee. The fiscal year shall be the calendar year. Annual reports are required to be submitted to the BOD showing income, expenditures, and pending incomes where applicable. The financial records of the V4V organization are public information and shall be made available upon request according to the Freedom of Information Act guidelines.

**Article VI – Dissolution**

Section 1: Upon the dissolution of Veterans for Veterans of Archuleta County, all assets shall be distributed for one or more exempt purpose within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code, or shall distributed to the Federal government, or to a state or local government for a public purpose.

**Article VII – Amendments**

Section 1: Amendments to these bylaws may be made by recommendation from members of the board. Approval of changes shall be made by a 75% majority vote by the BOD, and may require a special meeting. Secretary will send out notice of such meeting to the BOD, in order to make amendments. Time limit for board members to vote shall be thirty (30) days from receipt of recommended changes.

Section 2: Bylaws shall be reviewed by the BOD every two (2) years for viability and effectiveness.

These revised bylaws were approved by the BOD and members in good standing of the Veterans for Veterans of Archuleta County this day, **7 January 2025**.

President: Richard Walker 2023 \_\_\_\_\_

Vice President: Lynn Weiland 2023 \_\_\_\_\_

Secretary: Buck Frisbee 2024 \_\_\_\_\_

Treasurer: Rod Rea 2025 \_\_\_\_\_

VAG Administrator: Andy Hockman 2025 \_\_\_\_\_

Board Member: Dorothy Matthews 2025 \_\_\_\_\_

Board Member: Shawna Snarr 2024 \_\_\_\_\_

Board Member: Danielle Whelsky 2025 \_\_\_\_\_

Financial and VAG Adviser: Tom Zilhaver \_\_\_\_\_

VAG Advisor: Larry Jelinek \_\_\_\_\_